



PEAS

Prevention and Early Access for Seniors Program

invites applicants to apply for our

Case Manager Social Worker position

(Full Time)

The Prevention Early Access for Seniors Program (PEAS), a program of Choice in Aging, is looking for employees who care about seniors and want to make a difference. If this describes you, PEAS is looking for 3 full time Case Managers and you may be the perfect candidate!

The **Prevention and Early Access for Seniors Program (PEAS)** is a case management and mental health based program that strives to identify Older Adults 60+ within the Solano County community that are struggling to find and or maintain a positive quality of life. Through partnerships with professionals and community members, our program has had the proud success of serving Older Adults for the past eight years. Our program includes the following components: referral, intake, brief and comprehensive case management (also offered in Spanish), psychotherapy when needed and desired, and education/outreach services to both professionals and the community.

Our CM/SW work directly with clients and their family/support system of various diverse socio-economic backgrounds to establish rapport while facilitating wellness around complex physical and/or mental health conditions to improve quality of life. This is a full-time, non-exempt 8:00-5:00 Monday through Friday position with excellent benefits.

Essential Functions:

1. Work with Older Adults 60+ within Solano County to help improve their quality of life;
2. Build rapport with clients and families with diverse socio-economic backgrounds;
3. Conduct home visits, multiple assessments, phone calls and outreach linkages for clients;
4. Create and manage Care Plans for the duration of client case;
5. Build relationships with possible linkage/referral sources;
6. Coordinate all necessary referrals/linkages on behalf of client needs;
7. Comply with all paperwork requirements, including maintaining accurate, current and concise records, such as - referral/intake screens, logs, progress notes, care plans, mental health screens, follow-up monitoring, demographic and other statistics;
8. Submit required reports to Program Director in a timely manner;
11. Attend community outreach events to promote program if required;
12. Be accountable for personal development;
13. Hard-working, reliable and professional, able to manage a varied and challenging workload;
14. Strong communication skills;
15. Strong time management skills;
16. Pronounced ability to form and balance boundaries;
17. Working knowledge of MS office and any other Agency software, etc;
18. Any other duties required by the Program Director.

Minimum Qualifications

Education/Training/Experience:

1. Bachelor's level degree; preferably in social work; nonprofit experience preferred;
2. Three years case management/social work experience preferred;
3. Experience working with the Older Adult population preferred;
4. Moderate word processing/computer skills are required;
5. Bi-lingual English/Spanish or English/Tagalog desired.

Application:

Attn: Human Resources Coordinator

Attn: PEAS - Case Manager Social Worker

Fax resume and cover letter to: (925) 849-1784

Please note: The recruitment timeline for this position may vary and depend on many factors and we appreciate your patience during this process. Due to the high volume of applicants, we will only be contacting those candidates whose qualifications most closely match our requirements for the position. No phone calls please.

Visit www.choiceinaging.org to learn more about PEAS.

Choice in Aging is an Equal Opportunity Employer.